

FLIGHT DISPATCHER – DUBAI (GCAA LICENCED ONLY)



Ready to take your aviation career to new heights?

Avcon Jet Middle East is expanding—and we're looking for a **GCAA Licenced Dispatcher** to join our growing team in the region!

Avcon Jet is a dynamic international business aviation company, and we're on the lookout for ambitious individuals who are passionate about aviation and ready to take the next step in their career. At Avcon Jet, we firmly believe that our people are the driving force behind our success. It's their passion and dedication that enable us to deliver outstanding service to our clients across the globe.

If you share our aviation dream and want to be part of something exciting in the Middle East, we'd love to hear from you.

HOW TO APPLY

If you see the above requirements as a challenge and would like to impress us with your personality, send your application documents to recruitment@avconjet.ae.

Important: We ask you to explicitly mention the job title in the subject of your application: **Flight Dispatcher**



YOUR TASKS

- Prepare flight plans, file ATC flight plans in compliance with regulations (EASA/GCAA) and company procedures
- Monitor all daily flight activity, including initiation continuation, diversion or termination of a flight
- Liaise with Maintenance, Crews, Civil Aviation Authorities and Ground Handling Agents worldwide for efficient operations



WE OFFER YOU

- A modern and innovation workspace in downtown Dubai.
- Exciting career opportunities within our company.
- An open and supportive environment where your ideas are valued.
- We eagerly look for innovative ideas for improving processes.



YOUR PROFILE

MUST HAVE

- GCAA Dispatch License (**mandatory**)
- Willing to work in shifts and willing to work in a 24/7 operations
- Strong communication and interpersonal skills
- Relevant experience within the business aviation sector
- Excellent analytical skills
- Attention to detail and ability to work under pressure
- Prior experience in flight dispatch (Business Aviation)

NICE TO HAVE

- Problem-solving skills
- Teamwork and collaboration
- Flexibility and adaptability
- Computer proficiency